



<b>Job title</b>	<b>Resident Church Caretaker</b>
<b>Reports to:</b>	Church Secretary
<b>Hours</b>	24 per week
<b>Salary</b>	£11,811 per annum plus free accommodation, heating, lighting and water.
<b>Location</b>	Tyndale Baptist Church: Whiteladies Road, Clifton, Bristol. BS8 2QG
<b>Main purpose of the job</b>	The caretaker will be responsible for ensuring that the church premises are maintained as a welcoming space, and will themselves be a welcoming presence to all those who come into the building. They will take responsibility for the general upkeep, cleanliness, security and management of the church building and the surrounding area.
<b>Qualifications, skills and experience</b>	<p>Previous experience in a cleaning or caretaker role is desirable, ideally in a church or community environment.</p> <p>Proven ability to use cleaning equipment and basic tools safely and effectively.</p> <p>Compliance to health and safety regulations or willingness to undertake relevant training, including the safe use, handling and storage of cleaning products as per the manufacturer's instructions.</p>

	<p>Organisational skills: Ability to manage and prioritise a wide range of tasks efficiently, with attention to detail.</p> <p>Due to our Christian ethos, the nature of the work and close collaboration with other employees and members of the congregation, the caretaker is required to be in sympathy with the values and mission of the church.</p>
<b>Personal attributes</b>	<p>A positive and practical approach to problem solving</p> <p>A strong sense of pride in creating a welcoming and well-maintained space for the church community</p> <p>Willingness to work flexibly assuming overall responsibility of the role.</p> <p>A personal commitment to supporting the church's mission and creating a safe and welcoming environment.</p>
<b>Confidentiality Clause</b>	<p>The Employee agrees that, during the course of their employment and at all times thereafter, they will not, without the prior written consent of the Employer, disclose to any person, company, or organisation any confidential information belonging to the Employer.</p> <p>The Employee acknowledges that unauthorised disclosure or misuse of confidential information may result in disciplinary action, legal proceedings, and/or termination of employment.</p>
<b>Disclosure and Barring Service (DBS)</b>	<p>This role is subject to a Disclosure and Barring Service (DBS) check, in line with our safeguarding and recruitment policies.</p>
<b>Equal opportunity employer</b>	<p>The organisation is committed to promoting equality, diversity, and inclusion. All employees will be treated fairly and without discrimination on the basis of age, disability, gender identity, marital or civil partnership status, pregnancy or maternity, race, religion or belief, sex, or sexual orientation.</p>